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31st October 2018

Dear Parents/Carers

Further to our recent announcement on STOP PRESS our new online system for booking and paying for school dinners will go live on 5th November 2018. The online booking and payment system for Breakfast and After School club will go live from 12th November 2018

Tomorrow, Thursday 1st November you will be sent password details via text which will allow you to log into School Money. Visit the website www.eduspot.co.uk and click on the sign in button in the top right hand corner. In the drop down, select the School Money Parent Login option and this will send you through to a page where you need to enter your mobile number, email address, the password we have sent to you and your child's first name.

If you cannot pay online via debit or credit card then please visit the school office from Friday 2nd November where you can be given a pay point slip to enable you to use this system to pay online.

You will be able to access your School Money account from Thursday afternoon to make food selections for week commencing Monday 5th November until week commencing Monday 17th December. I am sure you will be pleased to note that there are now three menu choices available (it is hoped to add more shortly) - each meal required must be selected online from that day's menu.

You can book as many or as few dinners per week as you wish, meals can be booked up until midnight for the next day. All meals and breakfast/after school club sessions need to be paid for at point of ordering.

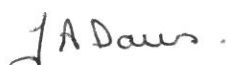
Any balance on accounts will be transferred to the School Money system at the latest by the end of day on Monday 5th November.

Please see the attached Q & A sheet – if this does not help resolve your questions then please contact the office.

Please let us know immediately if either your mobile number or email address changes.

We appreciate your cooperation in the early stages of rolling this new system out to you. We will endeavour to make the transfer to a new system as easy as possible for everyone – please use the Q & As and if this does not help you then please contact the office where we will be pleased to do so.

Yours sincerely



Mrs J A Daws
School Business Manager

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